

CONTROLLED WASTE TRANSFER NOTE FOR EMPTY CONTAINERS AND CARDBOARD

1 Background

Fisher Scientific collect used customer packaging as part of a re-use and recycling service.

Please note that any returned packaging is "<u>Waste</u>" under environmental laws and must be collected, transported and managed in a compliant manner.

The purpose of this document is to provide you with information to help ensure that this is done properly.

2 Instructions for the Customer

In order for us to be able to collect material, you will need to do the following:

- Prepare the material for collection and transportation; and
- Complete a Waste Transfer Notice
- (a) Preparing the Materials for Collection:
 - We can only collect bottles for products from the following brands:
 - Fisher Chemicals,
 - Fisher BioReagents
 - Acros Organics
 - Maybridge
 - All bottles must be washed or cleaned by an approved method that does not produce fugitive emissions prior to collection. Unwashed products will be rejected.
 - Bottles must be in a safe condition for transportation i.e. must not be broken or cracked. The original labels attached to bottle or cartons must be covered completely (example- painted over)



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Fisher Scientific UK Ltd. Registered Office: Bishop Meadow Road, Loughborough, Leicestershire LE11 5RG. UK Registered in England No. 2883961



Fisher Scientific

- (b) Completing a Waste Transfer Note:
 - You will need to complete 3 identical copies of the Waste Transfer Note (Copies 1 & 2 for the driver and copy 3 retain for your records for 2 years).
 - You will need to create a Transfer Note number. This reference number must be unique and should be created for each new Transfer Note. The Reference Number may be created by a combination of your initials, date and a sequential number sequence e.g. CS/24042010/01, CS/24042010/02 etc. The number should be entered in the box in the top right of the Transfer Note.
 - Complete Section 1 of the Waste Transfer Note with your details.
 - Complete Section 2 of the Waste Transfer Note with the details of the material to be collected.
 - The Waste Transfer Notes must be signed by you. Please note the declaration being given.
 - Give all copies of the Waste Transfer Note to the driver collecting the waste.

Please Note that our drivers are obliged to comply with the law and will refuse to collect any materials that do not comply with the above conditions.

3 Instructions for the Collecting Driver

- (a) Check that the Transfer Note Number and Section 1 and 2 of the Transfer Note have been completed and the description of container/packaging in Section 2 matches the material to be collected for all copies.
- (b) The Driver should complete the Transfer Note as follows:
 - If you are a **Fisher Driver**, complete Section 4 of the Transfer Note.
 - If you are a **Third Party Carrier**, complete Section 3 of the Transfer Note ensuring you enter <u>your</u> company's waste carrier license number.
- (c) Pass one copy of the now completed Transfer Note back to the Customer/Person Responsible for the Waste for retention.

(*Purple italic text* in the example, for additional guidance for third part carrier) (*Fisher Driver* – See information pack, retain 1 copy within RSD and 1 copy to be handed into the waste center for acceptance)

For further information on Fisher Scientific and the Environment visit www.fisher.co.uk/environment

Fisher Scientific		Transfer note Num	ber: see 2 (b)	/ Copy Number		
CONTROLLED WASTE TRANSFER NOTE FOR EMPTY CONTAINERS AND CARDBOARD						
Section 1 Customer details Company name: ACME CHEMICALS LTD Contact name: Joe Bloggs Address: Full Postal Address SIC code (2007) https://beta.companieshouse.gov.uk/						
Section 2 Description of con	ntainer/packagi	ng				
To improve our traceability of reusable pack complete the table below detailing the type a				90 please		
Fisher Scientif			These EWC used if these	C codes may only be se container types are nated and free of		
Container type	EWC (Code	Quantity			
Bottles, Glass 2.5			<u> </u>			
Bottles, Glass 1						
Bottles, Plastic 2.5						
Cardboard	15 01					
Method of containment: Cage	Pallet	Other		_		
Containers / Packaging detailed above of	collected. Di	river signature: And	drew Driver			
I declare that I have fulfilled my duty to apply the Waste Hierarchy as required by Regulation 12 of the Waste (England and Wales) Regulations 2011 and that bottle and cardboard have been decontaminated and washed.Customer Name:John DaviesOn Behalf of:ACME CHEMICALS LTDSignature:John DaviesDate:11 May 2018						
Section 3 Third party carriers waste transfer details This section is only to be completed where a carrier collects packaging from a customer, strike through if collection is via Fisher van.						
I declare that I have not altered the composition of the waste.						
Name: Andrew Driver Signature: Andrew Driver Waste taken to: Fisher Scientific UK Ltd. Bishop Meadow Road, Loughborough LE11 5RG						
Carrier vehicle registration: TN641FU		Carriers license i Reference	number: Carriers Own	n Waste License		
Drivers name: Andrew Driver	Drivers signature:	Andrew Driver	Date of collection: 1/3	5/2018		
Section 4 Waste destination						
Fisher Scientific UK Ltd.Carriers license number: CBDU236772Bishop Meadow RoadVehicle registration:Loughborough LE11 5RGVehicle registration:						
Fisher drivers name:	Fisher drivers signa	ature:	Date of collection:			
Waste Center (receipt)						
Signature	Date		Time (08:00-17:00)			
THIS FORM MUST ONLY BE USED FOR THE TRANSFER OF THE ABOVE DETAILED WASTE , WHICH IS FREE FROM RESIDUE. IT MUST NOT BE USED FOR THE TRANSFER OF HAZARDOUS WASTE						

F Fisher	Scientific			Transfer no	ote Numl	per:	/ Copy 1
CONTROLLE	D WASTE TRAN	SFER N	NOTE FO	OR EMPTY	CON	TAINERS AND (CARDBOARD
Section 1 Company name: Address:	ustomer details			ontact name: C code (2007			
To improve our trace complete the table be	escription of con Pability of reusable packa elow detailing the type a Fisher Scientif	aging unde Ind quantit	er our comr ty of contai	mitment to the ner/packaging	to be ret	urned.	1990 please
	Container	vne	FWC	Code		Quantity	
	Bottles, Glass					Quantity	
	Bottles, Glass						
	Bottles, Plastic	2.5L					
	Cardb	oard					
l declare Regulati	aging detailed above of that I have fulfil on 12 of the Was Iboard have beer	led my te (Enç	duty to pland an	d Wales)	Waste Regula		
Customer Name:		On B	ehalf of:				
Signature:	Date:						
This section is only via Fisher van.	hird party carriers to be completed whe e not altered the comp	ere a carr	ier collects	s packaging f	from a c	ustomer, strike thro	ugh if collection is
Name:	Signature:			Waste taken to:			
Carrier vehicle regi	istration:			Carriers I	icense r	umber:	
Drivers name:		Drivers s	ignature:			Date of collection:	
Section 4 W	aste destination						
Fisher Scientific Uk Bishop Meadow Ro		Carriers license number: CBDU236772 Vehicle registration:					

Loughborough LE11 5RG				
Fisher drivers name:	Fisher drivers signature:	Date of collection:		
Waste Center (receipt)				
Signature	Date	Time (08:00-17:00)		
THIS FORM MUST ONLY BE USED FOR THE TRANSFER OF THE ABOVE DETAILED WASTE, WHICH IS FREE				
FROM RESIDUE. IT MUST NOT BE USED FOR THE TRANSFER OF HAZARDOUS WASTE				

F Fisher	Scientific		Transfer note	e Number:	/ Copy 2			
CONTROLL	CONTROLLED WASTE TRANSFER NOTE FOR EMPTY CONTAINERS AND CARDBOARD							
Section 1 (Company name: Address:	ustomer details Contact name: SIC code (2007)							
Section 2 Description of container/packaging To improve our traceability of reusable packaging under our commitment to the Environmental Protection Act 1990 please complete the table below detailing the type and quantity of container/packaging to be returned. Fisher Scientific packaging only to be returned								
	Container type	EWC	Code	Quantity				
	Bottles, Glass 2.5L							
	Bottles, Glass 1.0L							
	Bottles, Plastic 2.5L							
	Cardboard							

Method of containment:	Cage	Pallet	Other
	-		

Containers / Packaging detailed above collected. Driver signature:

I declare that I have fulfilled my duty to apply the Waste Hierarchy as required by Regulation 12 of the Waste (England and Wales) Regulations 2011 and that bottle and cardboard have been decontaminated and washed.

Customer Name:

On Behalf of:

Signature:

Date:

Section 3 Third party carriers waste transfer details

This section is only to be completed where a carrier collects packaging from a customer, strike through if collection is via Fisher van.

I declare that I have not altered the composition of the waste.

Name:	Signature:	Waste taken to:					
Carrier vehicle registration:		Carriers license number:					
Drivers name:	Drivers signature:	Date of collection:					
Section 4 Waste d	Section 4 Waste destination						
Fisher Scientific UK Ltd. Bishop Meadow Road Loughborough LE11 5RG		Carriers license number: CBDU236772 Vehicle registration:					
Fisher drivers name:	Fisher drivers sign	ature: Date of collection:					
Waste Center (receipt)							
Signature	Date	Time (08:00-17:00)					
THIS FORM MUST ONLY BE USED FOR THE TRANSFER OF THE ABOVE DETAILED WASTE , WHICH IS FREE FROM RESIDUE. IT MUST NOT BE USED FOR THE TRANSFER OF HAZARDOUS WASTE							

Fisher Scientific			Transfer note Number:		/ Copy 3
CONTROLLE	D WASTE TRANS	SFER NOTE FO	OR EMPTY CO	ONTAINERS AND CA	RDBOARD
Section 1 Cu Company name: Address:	ustomer details	-	ontact name: C code (2007)		
To improve our traces complete the table be	escription of contra ability of reusable packa elow detailing the type an Fisher Scientifi	iging under our com nd quantity of contai	mitment to the Env ner/packaging to b		90 please
	Container t		Code	Quantity	
	Bottles, Glass 2			Quantity	
	Bottles, Glass				
	Bottles, Plastic 2	2.5L			
	Cardbo	oard			
Method of containm	nent: Cage	Pallet	Other		-
	on 12 of the Was board have been			gulations 2011 and the	hat bottle
Signature:		Date:			
This section is only via Fisher van.	nird party carriers to be completed whe e not altered the comp	re a carrier collect	s packaging from	n a customer, strike through	n if collection is
Name:	Signature:		Waste taken to:		
Carrier vehicle registration:		Carriers license number:			
Drivers name:	1	Drivers signature:	1	Date of collection:	
Section 4 W	aste destination				
Fisher Scientific Uk Bishop Meadow Ro Loughborough LE1	bad Y	Carriers license number: CBDU236772 Vehicle registration:			
Fisher drivers nam	ie: I	Fisher drivers sign	ature:	Date of collection:	
Waste Center (rec	reint)				

 Signature
 Date
 Time (08:00-17:00)

 THIS FORM MUST ONLY BE USED FOR THE TRANSFER OF THE ABOVE DETAILED WASTE, WHICH IS FREE FROM RESIDUE. IT MUST NOT BE USED FOR THE TRANSFER OF HAZARDOUS WASTE